



ACCOUNTS EXECUTIVE

Company Name: Saradise Sdn Bhd
Location: Kuching, Sarawak
Industry: Property Development
Year of Experience: 2 Year
Job type: Full time
Education level: Degree

Responsibilities:

- Oversee all aspect of daily accounting functions.
- Prepare month-end closing and completion of full set of account.
- Proper recording and filing of all accounting documents.
- Assist in some other assignments given by superior from time to time.
- Carries out any other duties and responsibilities as assigned.

Requirements:

- Degree in Accounting, Finance or a professional accreditation with CPA Australia, ACCA or CIMA, and a member of Malaysian Institute of Accountants (MIA).
- At least 2 years of working experience, those with property experience are preferable.
- Fresh graduates are encouraged to apply.
- Knowledge of computerized accounting software, well versed in Acc Track 21 accounting system and ERP system is an advantage.
- Good communication and interpersonal skills to be able to communicate across all levels of staff.
- Possess strong analytical skills and able to work independently.
- Good command of spoken / written English, Bahasa Malaysia and Mandarin.
- Willing to travel.

Interested applicants please apply with updated resume and email to Ms Lee Yen Harn at hr@saradise.my. Only shortlisted candidates will be notified.



About Saradise

Saradise Sdn Bhd is a developer in Kuching, Sarawak, Malaysia. Saradise is recognised for having shaped places including Brighton Square and for introducing Saradise Gallery, a venue to promote local arts and design, and launching community initiatives such as Kuching For Me contest to shape Sarawak's identity. With the innovative approach of unifying identity, ecology and the arts, Saradise is committed to transforming the quality of life of Kuchingites and the future of Sarawak.

Working at Saradise

Here we aspire to nurture the Sarawakiana Brand of Development to the World by unifying identity, ecology and the arts of Sarawak. Saradise's core values are created to guide every staff's behaviors towards driving business performance and growth of the organization and of all stakeholders.

Our culture is summed up in three core values: Integrity, Creativity and Teamwork. At Saradise, we strive to deliver sustainable and meaningful solutions that enhance community development with high level of credibility. To become the leading sustainable developer, each individual must creatively and constantly seek for better ways to develop meaningful property developments based on his/her understanding of Sarawak Identity and Culture. Regardless of challenges and difficulties, Saradise people stay true to the common guiding purpose with constant coordinated efforts in solving problems efficiently.